

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

*Continued from previous page...***Your Address**

Address official correspondence should be sent to.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Section 2 of 19****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Address Description**

The premises will be a moving vessel on the River Cam in Cambridge, operating on the middle section of the river, commonly known as 'The Backs', between Quayside and Mill Pond.

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes  No

First name

Carmel

Family name

Williams

Is the applicant 18 years of age or older?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Continued from previous page...

**Applicant Postal Address**

Is the address the same as (or similar to) the address given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="Chandos Arms"/>
Street	<input type="text" value="1 Main Street"/>
District	<input type="text"/>
City or town	<input type="text" value="Weston Turville"/>
County or administrative area	<input type="text" value="Buckinghamshire"/>
Postcode	<input type="text" value="HP225RR"/>
Country	<input type="text" value="United Kingdom"/>

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="[REDACTED]"/>
Telephone number	<input type="text" value="[REDACTED]"/>
Other telephone number	<input type="text"/>

**Section 5 of 19****OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
 dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
 dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

I am proposing to sell alcohol and light refreshments from a wide-beam punt on the River Cam in Cambridge, specifically on the middle section of the River Cam known as 'The Backs'.  
 The premises itself is a wide beam punt of the type commonly seen on the River Cam during the summer months. It has dimensions of approximately 1.4 x 6.5m and is professionally constructed using hardwood. It has a maximum capacity of 13, however I do not expect to use more than 2 staff at any time.  
 In terms of layout, the vessel is divided into two sections, one of which will be covered and will serve as a storage area,

**Continued from previous page...**

keeping the other section free, safe and unencumbered for a member of staff to serve customers.

The license I am applying for is for off-supply, and customers will be able to enjoy their drinks and refreshments on their own punt, which is then cleaned out by the tour company at the end of the tour/alloted self-hire period, eliminating any refuse issues.

There will be some modifications to the vessel to ensure safety and compliance with the licensing objectives. Specifically, I will attach fenders to the vessel to reduce the impact of any collisions and ensure there is no chance for fingers or limbs to become trapped and injured in the event of an accident. There will also be a covered area added as previously mentioned to keep stock and waste away from the serving area.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 19****PROVISION OF PLAYS**

Will you be providing plays?

 Yes

 No
**Section 7 of 19****PROVISION OF FILMS**

Will you be providing films?

 Yes

 No
**Section 8 of 19****PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

 Yes

 No
**Section 9 of 19****PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

 Yes

 No
**Section 10 of 19****PROVISION OF LIVE MUSIC**

Will you be providing live music?

 Yes

 No
**Section 11 of 19****PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

 Yes

 No
**Section 12 of 19****PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

Continued from previous page...

Yes

No

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes

No

**Section 15 of 19**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start 11:00

End 19:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

I will only be providing alcohol during the Summer months. I would like the license to run from April-October inclusively.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name Carmel

Family name Williams

**Enter the contact's address**

Building number or name Chandos Arms

Street 1 Main Street

District

City or town Weston Turville

County or administrative area Buckinghamshire

Postcode HP225RR

Country United Kingdom

*Continued from previous page...*

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.



Continued from previous page...

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="19:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="19:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No licensable activity will occur during the winter months November-March inclusive

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 19**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I will maintain strong management controls/policies in place which promote the licensing objectives and build them into the overall business model; including daily cleanup procedures, responsible operating schedule, think 25 policy, product range and pricing etc. All staff will be fully trained in upholding the four licensing objectives, with effective management oversight - I very experienced at running a licensed premises in line with the licensing objectives, having been a landlady for several years. As designated premises supervisor, I will personally make or authorize each sale and ensure the licensing objectives are upheld in each and every sale that is made.

**Continued from previous page...**

## b) The prevention of crime and disorder

No selling of alcohol to intoxicated individuals, or those who display antisocial behavior.  
 No keeping of valuables on the premises overnight or when it is unsupervised.  
 Implement a strict 'think 25' policy with clear communication of the scheme on the vessel via signage.

## c) Public safety

The vessel will only be controlled by a staff member who is able to demonstrate a high level of experience and competency.  
 The bar area will be staffed by an individual well trained in promoting the licensing objectives and environmental health requirements.  
 No customer will have to leave their seat on his or her punt to complete the transaction.  
 Fenders will be added to the vessel to minimize the risk of injury in a collision.  
 Non slip flooring will be included throughout the vessel.  
 The vessel and fittings will be regularly inspected, maintained and repaired whenever necessary and kept in good, safe working order.

## d) The prevention of public nuisance

## Noise:

The business will not operate outside of hours during which the banks would usually be busy with tourists and holidaymakers, therefore not creating additional noise.  
 Staff will be trained to respect the public and other river users, for example making minimal noise when setting up and closing down.  
 Staff will not loudly 'tout' or offer alcohol/refreshments, instead the premises will be presented in such a way as to make visually clear its purpose and products for sale.  
 Clearly there is also an element of risk from noise pollution if the premises is contributing to drunkenness. To minimize this risk, I will implement a premium product range and pricing which is not conducive to excessive drinking, but rather to enjoying a single drink to enhance the experience of the River Cam. Furthermore, the nature of the location and premises itself will ensure excessive consumption cannot take place - as the majority of tourists will be on the river for a short amount of time and would only pass the premises and have the opportunity to buy once or twice. Even so, staff will be trained to spot intoxication and rowdy/nuisance behavior in general, and promote the licensing objectives by refusing sale in such circumstances.

## Odour:

To ensure no build up of spills and splashes which could eventually create an odour, the vessel will be regularly cleaned.  
 Waste will be disposed of at regular intervals during the day via Cambridge City Council blue commercial waste, ensuring no odour can build up.

## Litter and Waste:

The River Cam is a local treasure which is enjoyed by thousands of Cambridge residents and tourists alike every year. Therefore a main focus of any business operating on it should be maintaining its natural beauty and avoiding issues such as pollution and littering.  
 All waste created by the premises will be properly disposed of at regular intervals throughout the day, through Cambridge City Council's blue commercial waste bags. All customers will be offered the chance to return litter to the premises for disposal. I have spoken to some local punt tour operators who ensure me they also have procedures in place for collecting any disposing of any litter left by customers.

## Light pollution:

The premises will not operate at night and will not generate any light pollution.

*Continued from previous page...*

Anti-social Behavior:

Excessive alcohol consumption can sometimes lead to anti social behavior creating a nuisance to the public. To minimize this risk I will put in place a product and pricing range which is not conducive to heavy drinking - for example, no high strength spirits will be offered for sale, no cut-price or multi deals will be offered, and products will be of premium quality and price. Furthermore, staff will be trained to refuse sale to anyone who appears intoxicated.

e) The protection of children from harm

Implement a strict 'think 25' policy and train all staff to properly implement the policy.  
Display clear signage indicating 'think 25' policy and penalties for buying alcohol on behalf of an under 18.

## Section 19 of 19

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

The national scale of fees is set out below and also available on our website:

<http://www.cambridge.gov.uk/ccm/content/ehws/licensing/fees.en>

Please enter and pay the appropriate fee. If you are uncertain of the fee enter 0 in the amount field and the City Council will contact you to advise you of the fee. Please note the application will not be processed until the correct fee has been paid.

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00

**Continued from previous page...**

Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

\* Fee amount (£)

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
 dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cambridge/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

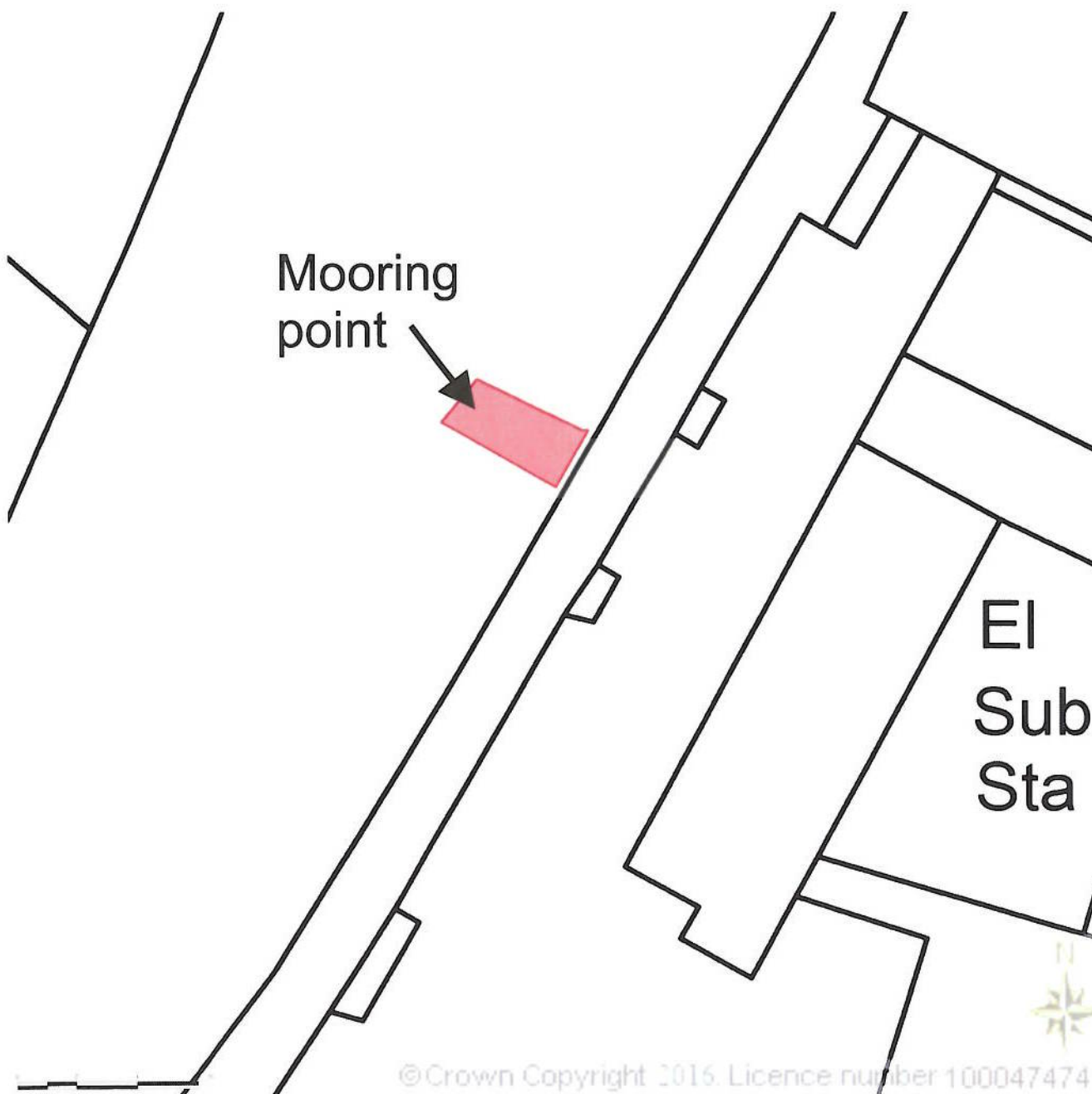
**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
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Payment authorisation code	<input type="text"/>
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Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
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Is Digitally signed	<input type="checkbox"/>

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BLOCK/SITE PLAN  
AREA 36m x 36m  
SCALE: 1:200 on A4  
CENTRE COORDINATES: 544772 , 259020



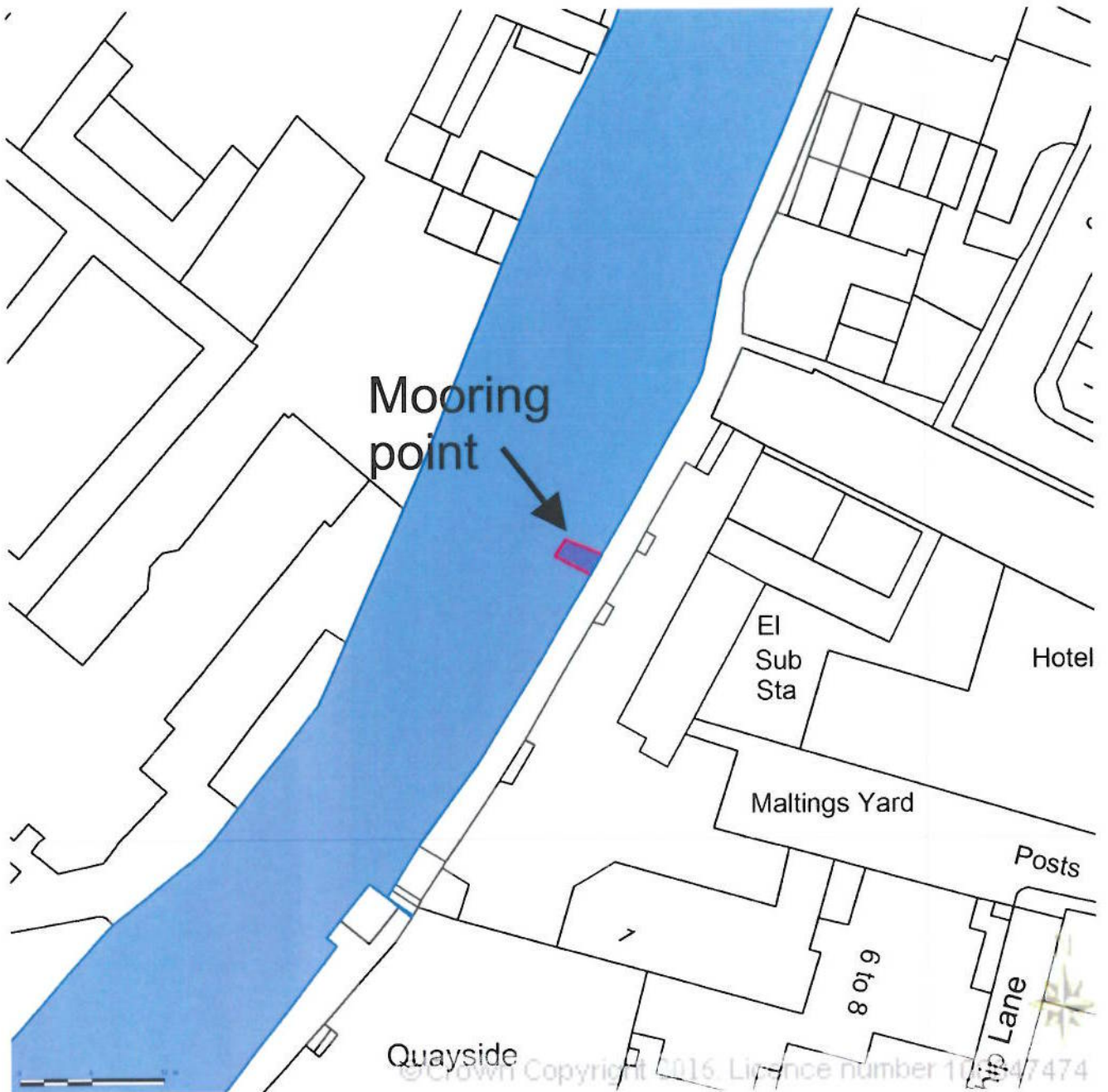
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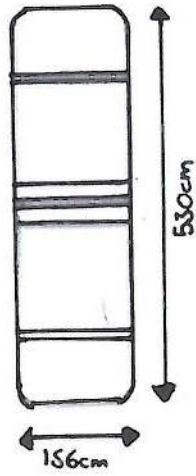
BLOCK/SITE PLAN  
AREA 90m x 90m  
SCALE: 1:500 on A4  
CENTRE COORDINATES: 544769 , 259024



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TOP VIEW

Scale 1:100



Scale 1:25

